

## CITIZEN POLICE ADVISORY REVIEW BOARD MEETING MINUTES

Chair Hart called the regular meeting of the Citizen Police Advisory Review Board (CPARB) to order on Tuesday, March 15, 2005 at 5:30 p.m. at the Downtown Library, Basement, 101 N. Stone Avenue, Tucson, Arizona.

Commission Members	Representing	Present/Absent
Suzanne Elefante	Mayor	Present
Jeremy Tor	Ward 1	Present
Elizabeth Bottka-Smith, Vice Chair	Ward 2	Present
Vicki Ann Hart, Chair	Ward 3	Present
Cynthia Schiesel	Ward 4	Present
Holli McGarry	Ward 5	Present (arrived at 5:49)
William O. Wills	Ward 6	Absent
Advisory Members		
Susan Thornton	CPARB	Present
Barry Hirsch	CPARB	Present
Ex-Officio Non-Voting Members		
Captain Carla Johnson	TPD	Present
Officer Steve Beller	TPOA	Present (arrived at 5:37)
Liana Perez, Independent Police Auditor	City Manager's Office	Present

Staff Present
Asst. Chief John Leavitt, Tucson Police Department
Asst. Chief Kathleen Robinson, Tucson Police Department
Asst. Chief Roberto Villaseñor, Tucson Police Department
Capt. David Neri, Tucson Police Department
Lt. Mark Napier, Tucson Police Department
Lt. Jim McShea, Tucson Police Department
Mike Anderson, City Attorney's Office
Lois Postil, Recording Secretary
Visitors
Roy Warden
Terry G. Rodriguez
Lori Oien

	AGENDA ITEM	MOTION	ACTION	FOLLOW-UP RESPONSIBILITY
1.	Call to Order / Roll Call: 5:30 PM			
2.	Approval of Notes of 1/18/2005.	MOTION by Ms. Bottka-Smith, duly seconded to approve the notes. Voice vote passed 5 to 0. Ms. McGarry and Mr. Wills absent.		
	Approval of Notes of 2/15/2005.	MOTION by Ms. Bottka-Smith, duly seconded to approve the notes. Voice vote passed 5 to 0. Ms. McGarry and Mr. Wills absent.		
3.	Call to the Audience		Taken out of order after Item 4. Ms. Lori Oien voiced her complaints with the handling of the investigation of her automobile accident.	
4.	Captain David Neri, Counter Narcotics Alliance		Capt. Neri gave a presentation describing the functions, composition, challenges, and successes of the Counter Narcotics Alliance. He distributed a copy of his presentation.	

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5. Nominations and Elections	<ul> <li>MOTION by Ms. Bottka-Smith, duly seconded to nominate Vicki Hart as Chair. Voice Vote passed 6 to 0. Mr. Wills absent.</li> <li>MOTION by Ms. Bottka-Smith, duly seconded to nominate Cynthia Schiesel as Vice-Chair. Voice Vote passed 6 to 0. Mr. Wills absent.</li> </ul>	Mr. Anderson from the City Attorney's office stated that the terms of office would run to February 2006, when elections would be held again, getting them back on schedule.	
Office of the Independent Police     Auditor     A. Monthly Contacts     B. Community Outreach/Programs     Update		A. Ms. Perez reviewed the report. Ms. Bottka-Smith requested more direct explanations of the allegations.  B. Ms. Perez reported the Youth Outreach Program had begun and that a video was being developed based on the input from high school students they had met with.	A. Ms. Perez said she would adjust the report.
7. Tucson Police Department A. TPD Updates		<ul> <li>A.</li> <li>Capt. Johnson distributed the proposed Training Day agenda scheduled for April 30, 2005. She asked the Board to notify her of changes. Board members are asked to forward their lunch, provided by Baggins, preference to her.</li> <li>Staffing levels would be very high for St. Patrick's Day, the 4<sup>th</sup> Avenue Street Fair, the President's visit, March Madness, Special Olympics, and the Air Show.</li> <li>B.</li> </ul>	
B. Office of Internal Affairs		<ul> <li>Capt. Johnson reported that the Civil Service Hearing for Lt Hunt was rescheduled for August 1, 2005.</li> <li>The Board discussed Chief Miranda's response to the Board's letter regarding the use of Breathalyzers and felt that he had missed the point.</li> </ul>	Capt. Johnson will share the Board's concerns with Chief Miranda.

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8. Recess	By consensus, the Board decided to forego a recess.	
9. Annual Report	Ms. Bottka-Smith had provided corrections. Ms. Hart would send it to the Mayor and Council.	The Board secretary will put the final version in the April meeting packet.
Customer Satisfaction Survey     A. Report from Sub-Committee	<ul> <li>Ms. Bottka-Smith suggested that the Board review all complaints where the number is provided by the citizen. She suggested that the Chair do an initial screening to determine if a full review by the Board was needed. She further suggested that letters be sent to citizens if their case was reviewed by the Board. The Board agreed by consensus to adopt both suggestions.</li> <li>The Sub-Committee will provide its written report at the April meeting.</li> </ul>	
11. Comments to Mayor and Council (Held over from February)	No comments.	
12. Report on Website  13. Appual Training Day/ April 30, 2005	Ms. Bottka-Smith reported that all the meeting notes and agendas are now posted on the website.  She also reported that her request for a link from the City Clerk's Boards, Committees & Commissions web page had generated meetings with the City Attorney's office regarding the policy on individual Boards having such links. She asked to be a part of the meeting but was denied. She asked Mr. Anderson to inquire about the possibility of going to any future meetings. For now the CPARB website is allowed to stay on line.	
13. Annual Training Day/ April 30, 2005	Discussed during Item 7 – TPD Updates.	

14. Future Meetings and Agenda Items		Forming Subcommittee, comprised of Ms. Schiesel (Chair), Ms. McGarry, and Ms. Thornton, to fill Advisory Board Member vacancies. Subcommittee will develop proposed process/timeline for filling the positions. Will discuss at April's meeting.	
15. Report from Chair / Announcements		<ul> <li>Ms. Bottka-Smith was recognized as the "Civilian Employee of the Year" for Headquarters Twelfth Air Force.</li> <li>Ms. Thornton was appointed as the Mayor's representative to the Board. Ms. Hart and Ms. Elefante expressed their concerns of the potential appearance of conflict of interest since Ms. Thornton volunteers for TPD. The Board discussed this.</li> <li>Thanked Ms. Elefante for her 8-year service to CPARB and presented her with a Certificate of Appreciation and invited everyone to a farewell reception after the meeting.</li> </ul>	
16. Adjournment: - Time: 7:23 p.m.	Chair Hart adjourned the meeting.		

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